



Buhrer Dual Language Academy

Creating Bilingual Scholars Everyday



Application Process

1. Complete an application online. [Click here](#) to access the application.
On March 9 – School choice portal closes. Student applications MUST be received by this date to maximize chances for enrollment.
2. Once an application is complete, you will be contacted to take the required assessments that determine your child's academic language. The assessment period will be from March 12th to March 16th.
3. **March 16** – A lottery will be conducted. All students whose application is complete will be put in a lottery.
4. **March 26** – Lottery results released. Parents will be notified if their child was accepted.
5. **April 20** – Assignment confirmation deadline. Parents MUST confirm their choice by this date and must provide the required documentation for enrollment. See below.
6. **May - June** – Students accepted via "wait lists" as seats become available
7. **July 31** – Out-of-district K-8 students accepted as seats are available

Criteria

Students who have siblings will have priority and added an extra value to the lottery.

Students will be placed in either the Spanish or English cohort based on the language assessment results that determine the student's academic language.

Required Documentation

BIRTH CERTIFICATE (as one of the following):

Certified Copy

Passport

Birth Letter

CUSTODY PAPERS (as one of the following):

Originals with court stamp and judge's signature are required at registration

Guardianship

Custody

Divorce Decree/Shared Parenting

Journal Entry

Grandparent Affidavit

Power of Attorney

PARENT/GUARDIAN IDENTIFICATION (as one of the following):

Driver License

State ID

IMMUNIZATION RECORDS (shots)

SCHOOL RECORDS (if applicable):

Withdraw Slip

Last Report Card

State assessment results

Transcripts (unofficial/official, grades 9-12)

Home Schooling Documentation

IEP/ETR/MFE

504 Plan

PROOF OF RESIDENCY (as one of the following)

Home Owner's Mortgage

Bank Statement

Valid Signed Lease (must match state ID)

Pay Stub

Utility Bill (gas, electric, phone, cell phone)

Public Agency Award Letter

Bank/Credit Card Statement